CONVEYANCING INFORMATION FORM-PURCHASE

POST, FAX OR EMAIL THIS FORM TO OUR OFFICE TO GET YOUR MATTER STARTED

CLIENT DETAILS

(NOTE: Name and DOB details must be complete and accurate, as later corrections or amendments can affect stamp duty and costs)

Contract signed on…….....
(Date **YOU** first signed the contract or any other contract for the same property)

SURNAME(S):	**First and given names (must be in full)**	**Date of birth dd mm yy**		

Form of ownership:

- ❒ Single Purchaser only; or
- ❒ Both to own 100% jointly; or
- ❒ Each to own 50% in common; or
- ❒ Ownership in unequal proportions (Proportions must be specified in the contract particulars)

Current Street Address (Land Victoria will not accept PO Box addresses):

Current Postal Address (For correspondence **UNTIL** settlement):

Future Address (For correspondence **AFTER** settlement):

Telephone: (H) (B) (M)

E-Mail Address:

Occupation:

PROPERTY DETAILS

Address of Property Being Purchased:…….....

…….....

Type of Property:

Vacant land only House & Land Flat or Home Unit Other:…….
Brick veneer Brick Timber Hardiplank/ cement sheet Other:…….

Occupation of the Property

❒ I will occupy the property after settlement (you may be eligible for the Principal Place of Residence discount on your Stamp Duty) OR
❒ A tenant will occupy after settlement

❒ I hold one of the following: Health Care Card (Centrelink) Pensioner Concession Card (Centrelink)
Repatriation Health Card (DVA) Pensioner Concession Card (DVA)

SETTLEMENT

❒ I will **NOT** be obtaining a home loan. I will provide all funds necessary to effect settlement.

❒ I **WILL** be obtaining a home loan from the following bank:

Name of bank or lending institution:…….....

Name and contact details of Broker…….....

…….....

…….....……..

TERMS & CONDITIONS

It is understood that I/we will be acting on my/our own behalf with the assistance of Signature Conveyancers. I/we take full responsibility for all matters and understand that Signature Conveyancers takes no responsibility what so ever and will not be held liable for any outcome as a result of their involvement in the said matter.Signature Conveyancers reserves the right to cease involvement in the said matter at any time, with all associated costs to be covered by the signing party/s. I/we hereby giveSignature Conveyancers authority to correspond with my/our financial institute for the purpose of booking and attendance of settlement. I/we agree to the terms and conditions within this agreement. I/we confirm that the above information is true and correct, and is to be acted upon as my instructions to proceed.

……..... …….....
(Signature of Purchaser 1) *(Signature of Purchaser 2)*

HOW DID YOU HEAR ABOUT US? …….....

PLEASE ENSURE THAT THE CONTRACT AND SECTION 32 VENDOR'S STATEMENT WILL BE SENT TO US BY THE REAL ESTATE AGENT OR THE VENDOR'S CONVEYANCER.

Signature Conveyancers
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